

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

May 13, 1977

For the confidential information
of the Board of Trustee

THE UNIVERSITY OF WYOMING
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THE TRUSTEES
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THE UNIVERSITY OF WYOMING
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May 13, 1977

The annual meeting of the Trustees of The University of Wyoming was called to order by President Quealy at 1:30 p.m. on May 13, 1977, in the Board Room of Old Main.

ROLL CALL

The following Trustees answered roll call: Brodrick, Bunning, Chapin, Gillaspie, Hines, McCue, McEwan, Quealy, Smith, Sullivan, Thorpe, Wilson, and ex officio members Carlson and Stone. Ex officio members Governor Herschler and Schrader were absent. Dr. E. B. Jakubauskas, Vice President for Academic Affairs, was also present.

APPROVAL OF MINUTES

President Quealy asked if there were any corrections or additions to the minutes of April 15, 1977. President Carlson advised that on page 19 under item (c), a last sentence should be added as follows: "The motion was seconded by Mr. Gillaspie, and it carried." There were no further corrections and President Quealy declared the minutes approved as corrected.

ANNOUNCEMENTS

President Carlson reminded the Trustees of the events of Commencement as outlined in the letter of transmittal accompanying his Report. He noted that the Nursing Pinning Ceremonies were scheduled for Saturday at 1:30 p.m. in the Arts and Sciences Auditorium.

President Quealy announced that before election of officers, it would be necessary for the Trustees to take action on the approval of degrees.

APPROVAL OF DEGREES

It was moved by Mr. Bunning, seconded by Mr. Hines, and carried that the award

of degrees be approved to those individuals recommended by the faculty and deans, with a record of such degree awards to be maintained by the Registrar's office after authentication by the President of the University pursuant to this action. In follow-up of the action by the Trustees on February 25, 1977, it is hereby recorded that honorary Doctor of Law degrees are to be awarded to W. Sherman Burns of Sheridan, Wyoming, and Frank Johnson Trelease of Laramie, Wyoming.

ELECTION OF OFFICERS

President Quealy stated, that in accordance with the Bylaws of the Trustees which require the annual election of officers at the annual meeting, the floor was open for nominations for President.

Mr. Sullivan commended Trustee Quealy for his service as an outstanding President of the Board for two successive terms. Mr. Sullivan advised that according to the Bylaws of the Trustees, no member of the Trustees shall be eligible for re-election as president immediately after having served two successive regular terms in that office.

Mr. Sullivan nominated Mr. Paul Hines as President. Dr. Thorpe moved that the nominations cease and that Mr. Hines be declared unanimously elected as President. The motion was seconded by Mr. Gillaspie, and it carried.

Mr. Brodrick was nominated as Vice President. Mr. Gillaspie moved that the nominations cease and that Mr. Brodrick be declared unanimously elected as Vice President. Mr. McCue seconded the motion, and it carried.

Mrs. Cameon McEwan was nominated as Secretary. Mr. Sullivan moved that the nominations cease and that Mrs. McEwan be declared unanimously elected as Secretary. The motion was seconded by Mr. Bunning, and it carried.

Mr. Bunning was nominated as Treasurer. Mr. Chapin moved that the nominations cease and that Mr. Bunning be declared unanimously elected as Treasurer. Mr. Gillaspie seconded the motion, and it carried.

The following were then declared the duly elected officers of the Trustees of The University of Wyoming to hold office for 1977-78, or until their successors are elected and qualified:

President-----Paul O. Hines
Vice President-----Gordon H. Brodrick
Secretary-----Cameon McEwan
Treasurer-----Christian Bunning

Mr. Hines, as newly elected President, presided over the remainder of the meeting.

ELECTION OF COMMITTEES

President Hines called for nominations to the Executive Committee.

Messrs. Quealy and McCue were nominated. Mr. Sullivan moved that the nominations cease and that Messrs. Quealy and McCue be declared unanimously elected. Dr. Thorpe seconded the motion, and it carried.

President Hines called for nominations to the W. R. Coe Trust Fund Committee. Messrs. Smith, Bunning, and McCue were nominated. Mr. Sullivan moved that the nominations cease, and that these Trustees be declared elected. The motion was seconded by Mr. Quealy, and it carried.

As a result of the above action, the members of these committees for 1977-78 are:

Executive Committee: Paul O. Hines, Chairman; Gordon H. Brodrick; Patrick J. Quealy; and Leo P. McCue, Jr.

W. R. Coe Trust Fund Committee: Carlin Smith, Chairman; Christian Bunning; and Leo P. McCue, Jr.

COMMITTEE ASSIGNMENTS

President Hines advised that appointments to committees of the Trustees would be

postponed until the next meeting. Mr. Hines requested that the Trustees advise him on which committee each would like to serve.

1977-78 SCHEDULE OF MEETINGS
OF THE TRUSTEES

President Hines asked if there were any conflicts with the suggested 1977-78

schedule of meetings of the Trustees. Further, he advised that President Carlson would like to have a two-day work session meeting in June. The June meeting will be held off-campus and the Trustees will be advised later of the meeting place. After further discussion, President Hines declared June 24, 25, and 26 and July 29, 1977, as confirmed meeting dates. The remainder of the schedule of meetings will remain tentative and confirmed dates will be set at the next meeting.

1977-78 Confirmed Meeting Dates:

Friday, Saturday, and Sunday	June 24, 25, and 26, 1977	Legislative Budget Review
Friday	July 29, 1977	Regular Meeting Summer Commencement

1977-78 Tentative Meeting Dates:

Friday-Saturday	September 16-17, 1977	Regular Meeting Football--Texas, El Paso-September 17 (Treagle Day and Dedication of the new Law Building)
Friday-Saturday	October 21-22, 1977	Regular Meeting Football--B.Y.U.- October 22 (Band Day)
Thursday	November 17, 1977	Visitation Meeting
Friday-Saturday	December 16-17, 1977	Regular Meeting
Thursday	January 19, 1978	Visitation Meeting
Friday-Saturday	February 17-18, 1978	Regular Meeting
Thursday	March 16, 1978	Visitation Meeting

HONORIFIC APPOINTMENT---In
the College of Human Medicine

Mr. Sullivan moved approval of
the honorific appointment of

Lloyd R. Evans, M.D., as Clinical Professor of Medicine for the period
April 1, 1977 through June 30, 1978. This appointment carries no tenure
rights and no salary is provided. The motion was seconded by Mr. Gillaspie,
and it carried.

REAPPOINTMENTS

It was moved by Mrs. McEwan, seconded
by Mr. Bunning, and carried that the
following reappointments be approved as recommended by the President for
the 1977-78 academic year, or as otherwise indicated.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF ARTS AND SCIENCES</u>		
Sims, William (1977 Fall Semester)	Dean's Office	Lecturer
<u>COLLEGE OF COMMERCE AND INDUSTRY</u>		
McFetridge, Melvin Loren	Accounting	Supply Instr
Shelton, Fred Ames	Accounting	Supply Instr
<u>COLLEGE OF EDUCATION</u>		
Robinson, Joseph C.	Vocational Educ	*Supply Instr
<u>WATER RESOURCES RESEARCH INSTITUTE</u>		
Davis, Richard W. (1977-78 fiscal year)		Lecturer
McTernan, William F. (1977-78 fiscal year)		Temp Instr
Wesche, Thomas A. (1977-78 fiscal year)		Temp Instr

*With contingency for promotion to Assistant Professor upon completion of
Ph.D. requirements before 8/24/77.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>WATER RESOURCES RESEARCH INSTITUTE/COLLEGE OF AGRICULTURE</u>		
Smith, Verne Edward (1977-78 fiscal year)	WRRI/Agric Engr	Temp Instr
Weand, Barron L. (1977-78 fiscal year)	WRRI/Agric Engr	Temp Asst Prof
Wei, Tsong C. (1977-78 fiscal year)	WRRI/Agric Engr	Temp Asst Prof

WATER RESOURCES RESEARCH INSTITUTE/
DIVISION OF INTERCOLLEGIATE ATHLETICS

Skinner, Quentin D. (1977-78 fiscal year)	WRRI/Skiing Coach	Temp Asst Prof/ Instructor
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APPOINTMENT OF SUMMER
SCHOOL FACULTY

President Carlson announced that as a matter of information, the Summer School faculty appointments had been included in the President's Report.

JOINT APPOINTMENT AND
LEAVE OF ABSENCE --- In the
College of Arts and Sciences

Mr. Sullivan moved that William Mulloy, Professor of Anthropology, be granted a joint appointment between The University of Wyoming and the University of Chile, and further that he be granted a leave without pay for the period January 1, 1978 through June 30, 1982, to be in residence at the University of Chile for the purpose of continuing his research program on Easter Island. The motion was seconded by Mr. McCue, and it carried.

AUTHORIZATION FOR
INTERIM APPOINTMENTS

It was moved by Mr. Sullivan, seconded by Mr. Wilson, and carried that authorization be granted for the President of the University to appoint personnel to remaining vacancies which should be filled by the beginning of the academic year, such appointments to be subject to confirmation by the Trustees at their next meeting.

CHANGES IN ASSIGNMENT

It was moved by Mrs. McEwan, seconded by Mr. Bunning, and carried that changes

in assignment for the following personnel be approved as recommended by President Carlson.

1. Patricia A. Boyer, Assistant Professor of Social Work in the Casper Program on a 12-month three-quarter time appointment, be changed to a 9-month full-time appointment for the 1977-78 academic year.

2. Bruce J. Noble, Professor of Physical Education in the College of Education who currently holds a courtesy appointment in the Department of Zoology and Physiology in the College of Arts and Sciences, be granted an additional courtesy appointment in the College of Human Medicine for the period April 7, 1977 through June 30, 1978.

CHANGE IN DESIGNATION---In
the College of Engineering

It was moved by Mr. McCue, seconded by
Mr. Gillaspie, and carried that

Raymond G. Jacquot, presently Associate Professor of Electrical Engineering and Head of the Department, be designated only as Associate Professor of Electrical Engineering, effective June 1, 1977.

LEAVES OF ABSENCE

It was moved by Mr. Smith, seconded by
Mr. Sullivan, that the following leaves
of absence be granted for the period and under the conditions cited.

1. Chi Young Pak, Associate Professor of Political Science, a leave of absence without pay for the 1977-78 academic year to permit him to complete his on-going research project at Seoul, Korea.

2. David Minge, Associate Professor of Law, a leave of absence without pay for the 1977-78 academic year to permit him to enter the practice of law.

3. David E. Johnson, Area 4-H Agent, a leave of absence without pay for the period June 20, 1977 through May 31, 1978 to permit him to pursue an advanced degree at The University of Wyoming.

Mr. Quealy said that a year ago, Dr. William D. Carlson had requested a leave of absence and that this request had been under consideration by

the Trustees. Therefore, Mr. Quealy moved that the motion on leaves of absence be amended to include a leave of absence^{"with pay" Corrected 6/24/77} for William D. Carlson, President, for six weeks to be taken in conjunction with Dr. Carlson's vacation during the summer of 1977. Mr. Sullivan seconded the motion, and the motion carried as amended.

DEAN OF THE COLLEGE OF
COMMERCE AND INDUSTRY---
Timon A. Walther

Mr. Bunning moved that Timon A. Walther, presently Professor of Statistics and Acting Dean of the College of Commerce and Industry, be designated as Dean of the College of Commerce and Industry for the period July 1, 1977 through June 30, 1979. The motion was seconded by Dr. Thorpe, and it carried.

DEPARTMENT HEAD---In the
College of Arts and Sciences

It was moved by Dr. Thorpe, seconded by Mr. Sullivan, and carried that M. Ian Adams, presently Associate Professor of Modern and Classical Languages and Acting Head of the department, be named Head of the Department of Modern and Classical Languages, effective May 13, 1977.

ACTING DEPARTMENT HEADS

It was moved by Mr. Brodrick, seconded by Mrs. McEwan, and carried that, as recommended by the President, approval be granted under the conditions cited for the following acting departmental headships.

1. James W. Welke, Associate Professor of Communication and Broadcasting and Head of the Department of Communication and Broadcasting, additionally as Acting Head of the Department of Journalism in the College of Arts and Sciences, effective May 16, 1977, until such time as a permanent appointment can be made.

2. Donald A. Anderson, Professor of Statistics, to continue as Acting Head of the Department of Statistics in the College of Commerce and Industry, effective August 24, 1977 through June 30, 1979.

3. Francis M. Long, Professor of Electrical Engineering, as Acting Head of the Department of Electrical Engineering in the College of Engineering, effective June 1, 1977, until such time as a permanent appointment can be made.

RETIREMENT--In
the College of Law

In accordance with the Regulations of
the Trustees, Mr. McCue moved that

Frank J. Trelease, Professor of Law, be granted retirement with the designation of Professor and Dean Emeritus of Law, effective May 15, 1977. The motion was seconded by Mrs. McEwan, and it carried.

RETENTION OVER AGE 65

In accordance with the Regulations of
the Trustees requiring annual reappoint-

ment if an individual is to be continued beyond age 65, it was moved by Mr. Brodrick, seconded by Dr. Thorpe, and carried that the following individuals be retained for 1977-78:

<u>Name</u>	<u>Position</u>
Fautin, June	Senior Medical Technician Student Health Service
Traul, Robert E.	Physician Student Health Service

RECALL OF RETIRED FACULTY---
In the College of Arts
and Sciences

It was moved by Mr. Chapin, seconded by
Dr. Thorpe, and carried that authorization

be granted for the recall of the following officially retired faculty under the conditions as cited below.

<u>Name</u>	<u>Title</u>	<u>Recall Period</u>
Donald L. Blackstone, Jr.	Professor <u>Emeritus</u> of Geology	Recall on half-time basis for the 1977 Fall semester
Paul O. McGrew	Professor <u>Emeritus</u> of Geology	Recall on one-quarter time basis for the 1977 Fall semester

RESIGNATIONS

It was moved by Mr. Gillaspie, seconded by Mr. Bunning, and carried that the following resignations be accepted, to be effective on the dates indicated.

1. Stephen Beach, Assistant Professor of Sociology, effective at the close of the 1978 Summer Session.
2. William D. Gunter, Assistant Professor of Geology, effective June 1, 1978.
3. Curtis Tuck, Supply Associate Professor of Journalism, effective July 29, 1977, and Head of the Department of Journalism, effective May 16, 1977.
4. Wildon Clegg, Instructor in Special Education in University School, effective March 28, 1977.
5. Nancy Kasakow, Instructor in University School, effective July 8, 1977.
6. Elizabeth A. Herman, Temporary Assistant Professor of Nursing, effective May 31, 1977.
7. Mary Ann Schroeder, Temporary Instructor in Nursing, effective May 15, 1977.
8. Harley J. McKinney, Associate Professor of Community Resource Development and Coordinator for Community Development, effective July 1, 1977.
9. A. Gerald Thompson, Temporary Instructor and Scientist in Water Resources Research, effective April 5, 1977.

MEDICAL EDUCATION COMMITTEE

Dr. Thorpe, Chairman, reported on the meeting of the Medical Education Committee and on the joint meeting of the Medical Education Committee/Physical Plant and Equipment Committee both held on May 12, 1977.

1. Cheyenne Family Practice Center Site - College of Human Medicine.

Dr. Thorpe advised that Dr. Robert Daugherty, Dean of the College of Human Medicine, discussed the site for the Family Practice unit in Cheyenne. Dr. Daugherty, Mr. Smith, and Dr. Thorpe attended the public hearing held in Cheyenne on April 25, 1977, at which time lengthy discussion was held on the feasibility of the site selection. It was generally agreed that the University proceed with the purchase of the other one-half block available at the originally proposed site which is approximately half way between Memorial Hospital and DePaul Hospital in Cheyenne, The Medical Education Committee is also recommending this purchase of land. Mr. McCue moved, Mr. Brodrick seconded, and it carried that the Dean of the College of Human Medicine be authorized to proceed with negotiations to purchase the half block on East 18th Street.

2. Whedon Foundation Cancer Detection Center - College of Human Medicine. The Committee discussed the Whedon Foundation Cancer Detection Center. It was explained that the University has been approached by the Earl and Bessie Whedon Cancer Detection Foundation regarding a joint operation of cancer detection programs with the College of Human Medicine. The College has determined that it would be appropriate to expand and initiate research programs in cancer detection with assistance of facilities and incomes available in cooperation with the Whedon Foundation. The assets, corpus and accumulated income of the Whedon Foundation will be held, managed, controlled, and disbursed by the Trustees of the Whedon Foundation in cooperation with the College of Human Medicine. The Board of Trustees of the Whedon Foundation Cancer Detection Center shall consist of five members. Two members of the Board shall be from the College of Human Medicine and appointed for seven years. One member shall be from the

College of Human Medicine and be appointed for a term of three years. One member shall be appointed by the First National Bank of Sheridan, and the fifth member shall be elected by the other four members of the Board of Trustees of the Foundation. It is specified that the fifth member be a health professional. Dr. Daugherty explained to the Medical Education Committee that the name Whedon Foundation must be retained and that the name would henceforth be the Whedon Foundation Cancer Detection Center under the auspices of The University of Wyoming, College of Human Medicine. Dr. Thorpe moved approval of the joint operation of the cancer detection programs between the Whedon Foundation Cancer Detection Center and The University of Wyoming, College of Human Medicine. The motion was seconded by Mrs. McEwan, and it carried.

3. Joint meeting of the Medical Education Committee and Physical Plant and Equipment Committee. The Medical Education Committee and the Physical Plant and Equipment Committee held a joint meeting. Mr. Howard Haaken, a professional planner of medical schools, discussed a plan for space needs on and off-campus emphasizing that existing space would be utilized when this was feasible and when there were no conflicts with present space usage. Mr. Haaken's planning and review report will be available by November 1, 1977.

Mr. J. R. Geraud, Vice President for Student Affairs, joined the meeting.

STUDENTS' ATTORNEY PROGRAM

Mr. Geraud advised that the Students' Attorney Advisory Board has approved changes in the work schedule for the ASUW Students' Attorney, for which funding has been incorporated into the ASUW proposed budget. These changes constitute a change in the basic contract that the Trustees

have previously approved. It is proposed that the Students' Attorney be available for more hours during the academic year and that he be authorized to work on a consulting arrangement during the summer term. The extra hours will allow the Students' Attorney to plan educational programs, to prepare pamphlets and articles of a legal nature, and to have more time to assist students. The Students' Attorney Advisory Board recently employed Mr. Mike Schilling as the new Students' Attorney. Mr. Stone commented that the students feel that the program is very worthwhile. Mr. Sullivan moved, Dr. Thorpe seconded, and it carried that the following changes be approved and incorporated into the form of contract executed with the Students' Attorney:

1. The Students' Attorney shall be available for services to students for at least a minimum of 130 hours per month except during August, December, January, and May; and for a minimum of 160 hours during the summer term. During the summer term, the Students' Attorney will restrict individual student services to those students who were previously enrolled as a full-time student, and shall work on such general legal educational projects for the next academic year as may be approved by the Advisory Board.
2. The sum of \$13,000 for services during the fiscal year be set forth by contract with specific hours of service to be established by the Advisory Board.
3. The ASUW Students' Attorney Program be modified by the addition of two more students to the Board to be appointed by the ASUW President. The present Advisory Board includes five students to be appointed by the ASUW President.

Mr. Geraud left the meeting.

CONTRACTS, GRANTS, GIFTS
AND SCHOLARSHIPS

It was moved by Mr. Chapin, seconded by

Mr. Quealy, and carried to accept

contracts, grants, gifts, and scholarships in the total amount of \$722,190.88 for the period March 30, 1977 through April 26, 1977, in the following individual amounts: (1) Contracts and Grants, \$668,060.00; (2) Scholarships, \$10,157.18; and (3) Gifts, \$43,973.70.

UNIFORMS FOR PEP BAND

The ASUW Student Senate has approved the expenditure of \$8,000 for the purchase of forty uniforms for the University Pep Band, contingent upon approval by the Trustees of such an increase in authorized expenditures for 1976-77. The Student Senate recommends transfer of such sum from the ASUW Reserve Fund. Approval is recommended for the increased expenditure authorization by transfer from the ASUW Reserve Fund or use of any unexpended funds from the 1976-77 ASUW budget. The ASUW Reserve Fund contains over \$66,000. After discussion, Mr. Gillaspie moved the increased expenditure be authorized by transfer from the ASUW Reserve Fund or use of any unexpended funds from the 1976-77 ASUW budget. The motion was seconded by Mr. Bunning, and it carried.

RENEWAL OF CONTRACT FOR WILLIAM D. CARLSON

Mr. Quealy moved that the contract for William D. Carlson, President, be renewed for one year. The motion was seconded by Mr. Sullivan, and it carried.

1977-78 OPERATING BUDGET

Mr. Bunning moved the adoption of the 1977-78 Operating Budget, as amended, by the Budget Committee. This 1977-78 Operating Budget includes the ASUW budget. The motion was seconded by Mr. Gillaspie, and it carried. Attached as Enclosure 1 is the report of the Budget Committee.

INCREASES IN BOARD AND ROOM RATES AND APARTMENT RENTALS

It was moved by Mr. Bunning, seconded by Mr. Smith, and carried to increase board and room rates and apartment rentals, effective 1977 Fall semester, as follows:

	<u>Per Academic Year</u>
Board and Room (double room) (previously \$1,364)	\$1,466
Married Student Housing rates:	<u>Per Month</u>
1 bedroom without utilities (previously \$75)	\$80

	<u>Per Month</u>
1 story, 2 bedroom without utilities (previously \$95)	\$100
2 story, 2 bedroom with utilities (previously \$125)	\$140

APPROVAL OF EXECUTIVE
COMMITTEE ACTIONS

Pursuant to authorization of the
Trustees April 15, 1977, the Executive

Committee, after consultation with DAFC and Governor Herschler, approved the following. A copy of the approval letter from DAFC is attached as Enclosure 2. Mr. Quealy moved, Mr. Brodrick seconded, and it carried that the following actions of the Executive Committee be ratified:

1. Award of a contract to Comin Construction Company, Laramie, Wyoming, in the amount of \$114,880 for remodeling Knight Hall for the radio station, requiring additional funding of \$43,780.
2. Initiation of a project to construct a new building for storage of herbicides and insecticides requiring funding of \$92,000.
3. Additional funding of \$19,000 for the Ivinson Building Remodeling, College of Human Medicine Interim Faculty and Administrative Offices project.

PHYSICAL PLANT

President Hines called on Mr. Brodrick
for a report from the Physical Plant and

Equipment Committee. A copy of the Physical Plant and Equipment Committee report is attached as Enclosure 3.

1. New Law Building Site Improvements. The University of Wyoming has contracted for trees, shrubs, sod, and a sprinkling system for the improvement of the site of the new Law Building. It is proposed to improve the parking lot west of the building and north of the Fine Arts Center. Improvements will include curb and gutter, surfacing, and provision of access from the north off Willett Drive. This parking lot will serve the Law Building and

the Fine Arts Center. The lot will also be used for parking of the vehicles displaced from the Fieldhouse close-in parking lots during the remodeling of the Fieldhouse. Law School construction funds available for contingencies and site improvements are considered to be sufficient for site work and improvement of the parking lot. Mr. Brodrick moved that authorization be granted to call for bids for improvement of the parking lot west of the new Law Building and north of the Fine Arts Center. Improvements will include surfacing, curb and gutter, and provision for access from the north off Willett Drive. The motion was seconded by Mr. Gillaspie, and it carried.

2. Road Easements Involving Gillette Substation. The Trustees received a request for road easements involving the Gillette Substation. The Drum-Coulter Partnership of Gillette is developing a subdivision just south of the Substation and has requested easements for access to the subdivision. The subdivider was to forward more information to the Trustees regarding his request. Therefore, at the April 15, 1977 meeting, the Trustees elected to forward this request to the Executive Committee for a recommendation. However, the subdivider did not provide the necessary information in time so the Executive Committee took no action on this item.

The Physical Plant Committee has reconsidered this request and the intended use of these rights-of-way in reaching a recommendation. The Planning Commission Regulations require two accesses to subdivisions in the Gillette area. The primary right-of-way parallels the east section line, Section 30. The secondary right-of-way divides Section 30. The subdividers, Drum-Coulter Partnership, Gillette, Wyoming, will provide proper accesses across the rights-of-way as needed by the substation

operation and will pay \$1,700 per acre for the rights-of-way. After discussion, Mr. Brodrick moved that the Trustees recommend to the State Board of Land Commissioners that two 80-foot rights-of-way be granted to provide access through the Gillette Substation to the proposed Fox Park Subdivision which adjoins the Substation to the south. It is also recommended that conveyance of such rights-of-way be made dependent upon completion of all actions necessary to assure that the Fox Park Subdivision is finally approved by local governmental bodies and that all requisite dedications of streets are accomplished. The motion was seconded by Mr. Sullivan, and it carried.

3. Selection of Architect---Fieldhouse Remodeling. Mr. Brodrick moved that the architectural firm of Corbett-Dehnert, Lander and Jackson, Wyoming, be employed to plan the fieldhouse remodeling. The motion was seconded by Mr. Gillaspie, and it carried.

4. Remodeling of the Sigma Nu Fraternity House. Mr. Brodrick advised that the Sigma Nu fraternity wanted to remodel the interior of the bedroom wing and that they wish to extend that wing 16 feet to the south. The extension will be contained within their property line and will conform to the design of the present structure. Mr. Brodrick moved that the Trustees approve the plans for the remodeling of the bedroom wing of the Sigma Nu fraternity house with such plans subject to the approval of the Campus Planning Committee. The motion was seconded by Mr. Gillaspie, and it carried.

CASPER COLLEGE PROGRAM
SPECIAL COMMITTEE

Mr. Quealy said that the President of the Trustees automatically serves on the Casper College Program Special Committee. President Hines will be replacing Mr. Quealy in this capacity. Further, Mr. Quealy advised that

a Trustee member would need to be named to replace Mr. True, who was a member of this Committee. Mr. Quealy was selected as the member to replace Mr. True. Mr. Chapin will serve as a consultant to this Committee since he was previously on the Committee as a delegate from the Casper College Board, and it was felt that he could be of great assistance. The Trustees serving from the University Board on this Committee will be Leo P. McCue, Chairman; Patrick J. Quealy; and Paul O. Hines. A meeting of the Committee is scheduled immediately following the adjournment of the annual meeting.

ANNOUNCEMENTS

President Carlson reminded the Trustees of the luncheon to be held on Sunday at noon at Crane-Hill Dining Room. The President of the Board will be at the head table with the Governor. President Carlson said that he would be pleased if the other Trustee members would spread out and mingle with the other guests.

Mr. McCue read a letter he had received concerning the condition of the Jacoby Park golf course and the need for funds to improve the golf course. President Hines referred the letter to the Physical Plant Committee for their review and recommendation.

President Carlson announced that all Trustee members were invited to tour the new Law Building on Saturday at 10:00 a.m. Dean E. George Rudolph will conduct the tour through the new facilities.

Mr. Keith Raitt, Director of Budget; Mr. Dana Davis, Director of Auxiliary Enterprises; and Mr. Raymond S. Burry, Employment Practices Officer, joined the meeting.

REPORT ON ROOM AND BOARD

Mr. Raitt advised the Trustees that the dormitories operate at a loss but that food service operations produce net income to offset the loss. An

increase in the combined revenues is necessary to offset increasing costs and to cover an eight percent increase in the number of days necessary to board students.

REPORT ON THE VISIT OF THE OFFICE
OF CIVIL RIGHTS, DEPARTMENT OF HEALTH,
EDUCATION, AND WELFARE

Mr. Burry advised on the visit
of a five-member delegation

from the Office of Civil Rights of Denver. The delegation was led by Suzanne Elder. Her associates were Alexander Aguillar, Marjorie Partington, George Reifel, and Priscilla Madrid. Their purpose at the University was two-fold: (1) To review the \$4,000,000 contract with the Department of Atmospheric Science; and (2) to review the University's employment practices concerning hiring, tenure, sabbatical leaves, terminations, etc. As part of the evaluation, records were examined in the Personnel Office, Colleges of Arts and Sciences, Engineering, and Education. A report on their findings will be sent to President Carlson which will outline what the University must do in order to fully comply with federal regulations concerning Affirmative Action. Mr. Burry indicated that certain actions had been started including Title IX grievance procedures, centralization of the Affirmative Action Office, and improved monitoring of appointments.

Mr. Quealy suggested that President Hines send a letter to Mrs. Nancy Peternal regarding the University's Affirmative Action program. Mrs. McEwan requested that a similar letter be sent to Mrs. Loeva Sawyer.

Messrs. Raitt, Davis and Burry left the meeting. Mr. Elliott G. Hays, Vice President for Finance, joined the meeting.

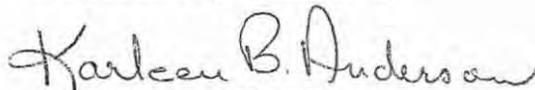
ITEM FOR REPORT

Mr. Hays said that the letter from the Budget Division of the Department of Administration and Fiscal Control states that it is the University's prerogative to utilize general capital expenditures appropriations for other capital projects and suggested that the Governor's concurrence be obtained. Mr. Quealy talked to the Governor and reported back to Mr. Hays that the Governor had given approval and had requested that the necessary paper work be accomplished.

ADJOURNMENT AND DATE
OF NEXT MEETING

There being no further business,
President Hines declared the meeting
adjourned at 3:45 p.m. The next meeting of the Trustees will be
June 24, 25, and 26, 1977.

Respectfully submitted,


Karleen B. Anderson
Deputy Secretary

May 12, 1977

BUDGET COMMITTEE

In reference to the 1977-78 budget the following information is offered:

I. Expenditures to be funded by budget reversions.

1. In Resident Instruction and Research, \$574,000 for sabbatical leaves, legislative funding cut, atmospheric resources, vice president for research, Casper programs. \$1,894 to correct error in assembling budget document. \$352 adjustment in Dr. Pancoe's salary not reflected in budget document.
2. In Intercollegiate Athletics, \$6,000 for personal services.
3. In General Administration, \$24,000 for personal services. New positions for Employment Practices officer and secretary were authorized by the Legislature without additional funding.
4. In General Administration, \$4,488 salary increase for President Carlson.

II. Expenditures to be funded by additional revenues. Approval of Governor Herschler is required.

1. In General Administration, \$54,000 for postage, telephone charges, equipment repair, operating supplies.
2. In General Services, \$98,000 for computer supplies, University catalog costs and insurance premiums.

III. Increases in Board and Room rates and Apartment Rentals.

1. Dormitory and Dining rates:
From \$1,364 to \$1,466 per academic year (double room)
2. Married Student Housing rates:
1 bedroom from \$75 to \$80 per month, without utilities
1 story, 2 bedroom from \$95 to \$100 per month, without utilities
2 story, 2 bedroom from \$125 to \$140 per month, with utilities

IV. Salary Increases

Merit salary increases for Section I of the budget total \$1,885,926.

It is recommended that the 1977-78 budget as presented be approved as follows to include (1) the budget compilation error of \$1,894; (2) salary adjustment for Dr. Pancoe of \$352; and salary increase for Dr. Carlson of \$4,488.

Adjusted budget total, Section I, is \$41,457,669.58.

*Department of Administration and Fiscal Control*

CHEYENNE, WYOMING 82002

April 14, 1977

Mr. Elliott Hays, Vice President
Finance and Budget
University of Wyoming
Box 3314, University Station
Laramie, WY 82070

Dear Elliott,

This letter is a follow up to our conversation of April 14, 1977, concerning the Capital Expenditures appropriation in your 1976-78 budget.

You have indicated to us that you will need funds in three areas not addressed in this appropriation:

- (1) A new Pesticides Storage Building, which is an immediate requirement because of deficiencies noted in a current OSHA audit of the existing storage capability, to cost approximately \$ 100,000;
- (2) A potential cost overrun on the remodeling work to the basement of Knight Hall which will house the campus radio station to cost approximately \$ 50,000; and
- (3) Approximately \$ 20,000 to complete the remodeling of that area of the Iverson Hospital building which will house the administrative offices of the Human Medicine College. The funds appropriated for this purpose were insufficient to complete this project.

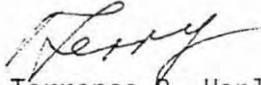
You stated that the library addition included in the appropriation has been bid at a cost below the original estimate, which would leave an amount sufficient to cover these needs.

As the appropriation was not earmarked specifically by project, and because the situations described above are of an immediate need and follow the intent of the appropriation, we feel the expenditure is justifiable.

April 14, 1977
Page Two

We would suggest, however, that additionally you seek and obtain the Governor's approval prior to expenditure of funds for these stated purposes.

Yours truly,



Terrence R. Hanley
Budget Administrator
Budget Division

TRH/rc

May 13, 1977

PHYSICAL PLANT COMMITTEE

Recommendations

1. It is recommended that authorization be granted to call for bids for improvement of the parking lot west of the New Law Building and North of the Fine Arts Center. Improvements will include surfacing, curb and gutter, and provision for access from the north off Willett Drive.
2. It is recommended that the Trustees recommend to the State Board of Land Commissioners that two 80' rights-of-way be granted to provide access through the Gillette Substation to the proposed Fox Park Subdivision which adjoins the Substation to the south. It is also recommended that conveyance of such rights-of-way be made dependent upon completion of all actions necessary to assure that the Fox Park Subdivision is finally approved by local governmental bodies and that all requisite dedications of streets are accomplished. The Trustees of the University have considered the intended use of these rights-of-way in reaching their favorable recommendation. Planning commission regulations require two accesses to subdivisions in the Gillette area. The primary right-of-way parallels the east section line, Section 30. The secondary right-of-way divides Section 30. The subdividers, Drum-Coulter Partnership, Gillette, Wyoming will provide proper accesses across the rights-of-way as needed by the substation operation and will pay \$1,700 per acre for the rights-of-way.
3. It is recommended that the architectural firm of Corbett-Dehnert, Lander and Jackson, Wyoming be employed to plan the fieldhouse remodeling.
4. It is recommended that the Trustees approve plans for remodeling the Sigma Nu Fraternity house. The fraternity is planning to remodel the interior of the bedroom wing and wishes to extend that wing 16' to the south. The extension will be contained within their property line and will conform to the design of the present structure.